

NJ Department of Human Services Division of Family Development  
Child Care Grants Comparison Chart

Hiring and Retention Bonus Grant

**Application reopens November 1, 2022.**  
**Subject to availability of funds, applications will be accepted through December 4, 2022.**

NJ ARP Stabilization Grant

**Recertification process begins in December 2022**

Who is Eligible

- Licensed child care center staff
- Registered family child care providers

Licensed child care centers and registered family child care providers who received their initial disbursement of the ARP Grant will receive an email from NJCCIS when they are eligible to recertify.

Grant Amounts

- \$1,000 per eligible staff for licensed child care centers
- \$1,000 per eligible registered family child care provider

In addition to the remainder of their grant award, providers will receive additional funds based on licensed capacity. Child care programs can expect to receive additional funds ranging between \$15,000 and \$75,000. Head Start and Early Head Start programs can expect to receive additional funds which will equal fifty percent (50%) of their total grant award. Family child care providers can expect to receive an additional \$3,000.

How Funds Can be Used

Funds must be issued by provider to qualifying staff in full within 30 days of receipt.

Funds may be used for wages and benefits, insurance, rent, mortgage, utilities, cleaning and sanitizing, professional development related to health and safety, mental health services, and other operational expenses to remain open and operating. Funds may be used for either past (September 2021) or planned purchases or expenses.

Funding Sources

- Federal American Rescue Plan (ARP)
- New Jersey Revitalization Fund

- Federal American Rescue Plan (ARP)

General Grant Requirements

- Staff must be in teaching or supervision role.
- Staff must comply with Child Care Development Block Grant trainings.
- Staff must complete comprehensive criminal background checks.
- Programs must be in good standing with state and local health and safety regulations.
- Program must be open and operating.

- Programs must have received first payment of ARP Grant.
- Programs must remain open and operating.
- Programs must be in good standing with state and local health and safety regulations.
- Staff must comply with Child Care Development Block Grant trainings.
- Staff must complete comprehensive criminal background checks.

Grant Process

- Provider verifies and approves staff information pulled into online application in NJCCIS.
- Grant money is awarded to the provider who is responsible for directly issuing the full \$1,000 amount to all eligible staff within 30 days of receiving funds.
- Hiring and Retention Grants are for newly hired staff as well as staff who already received a \$1,000 grant during the initial application periods (Winter 2021/2022 and Spring 2022).

- Provider receives an email directing them to NJCCIS to recertify.
- Provider completes online Recertification Questionnaire in NJCCIS.
- All receipts/invoices for items or services purchased with grant funds must be kept on record, but are not required to be submitted at time of recertification.

Payment Process

- Direct deposit within 30 days of application approval.

- This second payment will be made by direct deposit within 30 days of recertification approval.
- Eligible licensed child care centers will receive the remaining 1/3 of the grant total in this second payment.
- Registered family child care providers will receive the remaining \$2,000 of the grant total.

Additional Resources and Contact Information

For information on these grants as well as on the Child Care Development Block Grant requirements, including trainings and comprehensive criminal background checks, visit [www.ChildCareNJ.gov](http://www.ChildCareNJ.gov)

NJCCIS Grant Application Support: [www.NJCCIS.com](http://www.NJCCIS.com) or 1-877-522-1050  
DFD Program and Grant Policy Questions: [DFD-ChildCareGrants@dhs.nj.gov](mailto:DFD-ChildCareGrants@dhs.nj.gov) or 1-609-588-2300